

WHS SYSTEMS

System Demonstration



The WHS Systems

Client Engagement Goals



**We assist your business reduce training, time and costs;
by implementing our product and services;
which may replace multiple products and services over time.**

**We provide a functional and effective tool which is easy to operate and
when paired with our support helps our clients to achieve a high level of WHS compliance.**

**We reduce the time your employees spend on safety
saving your company time and increasing productivity.**

We want to hear from you.

Can you tell us about your business?



- Please describe the core operation of your organisation.
- How many locations do you operate from and approximately how many Employees at each location?
- How do you currently manage safety?
- What challenges does your business face with safety?
- Which specific WHS tasks or processes are you most interested in improving?

We want to hear from you.

What do you want to hear in this session?



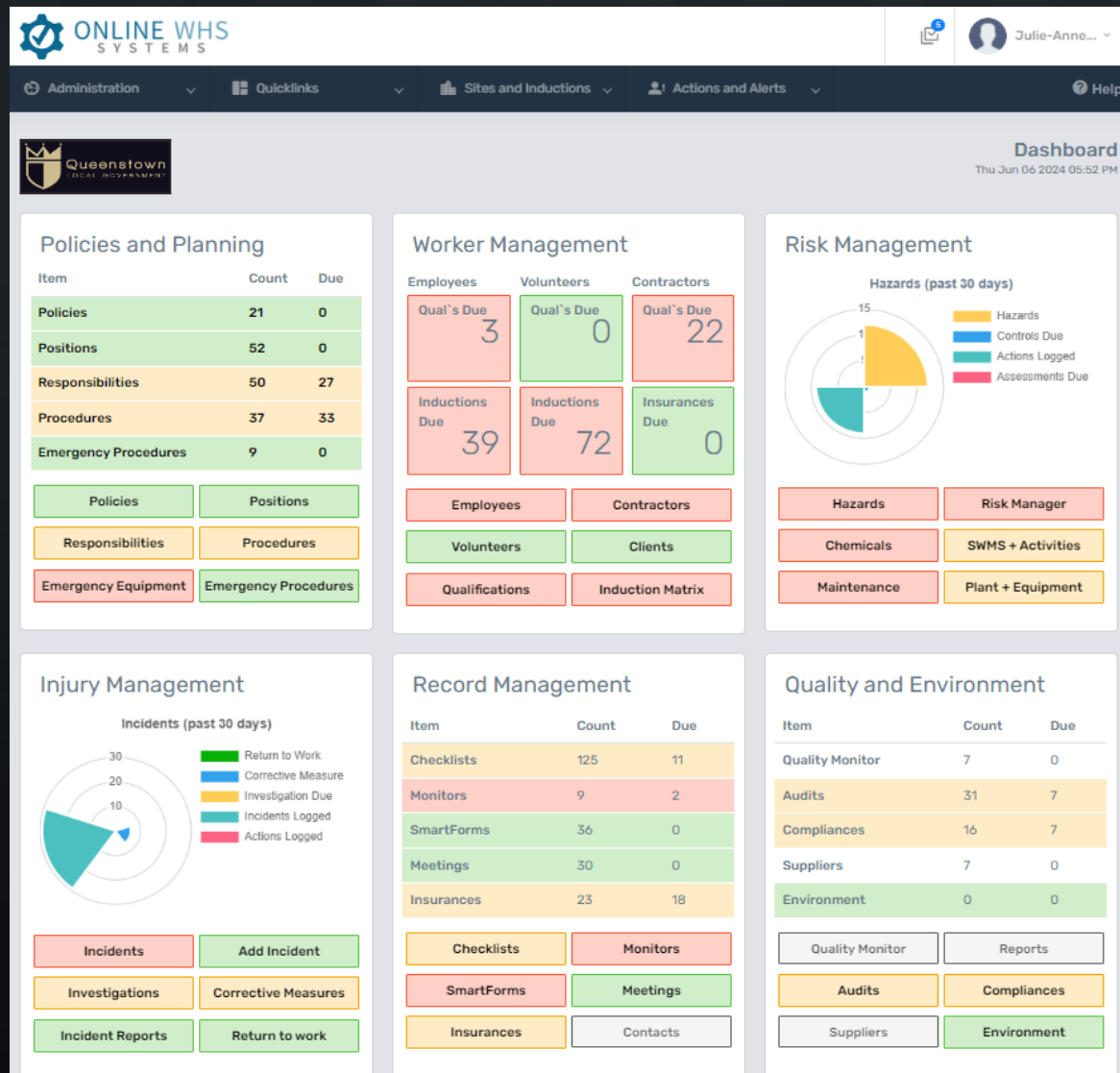
- **What are your primary goals for any WHS Management Tool?**
- **What are your key concerns about implementing a new WHS Management tool?**
- **Are there any particular functionalities you are looking for in a WHS tool?**
- **What other factors/ time considerations do we need to know about?**

Some of our Clients



Online WHS Systems

is your total management system



Over 40 modules that all interlink to create one complete system

- Employee Management
- Qualification Management
- Contractor Management
- Incident and Event Management
- Return to Work Management
- Hazard Management
- Induction/ Elearning Management
- Checklist Builder
- Plant and Equipment Management
- Chemical Management
- SWMS and Activity Management
- Policy and Procedure Management
- Emergency Procedures
- Equipment Management
- Meeting Builder and Management
- Action Management
- Audit Builder and Management
- Maintenance Management
- Alert Management
- Corporate Risk Management
- Checklist Monitor

Value of a Fully Comprehensive System



Online WHS Systems has been designed to be an integral part of an organisations overall OH&S management System i.e. it is a tool which will assist Australian businesses meet WHS Standards.

Online WHS Systems provides users the ability to store their information in a single place. Our system combines functionality often found across multiple systems.

Having multiple processes within the one system allows for cross linking and interrelation of data which produces more sophisticated synergies such as “root cause analysis” and proper Auditing of WHS Activities.

Over time our clients benefit from having a single system which “does it all”. It reduces costs, training and overheads.

How we make The entire process easy



Learn & Plan

We take the time to learn your business operations and goal set based upon your priorities.



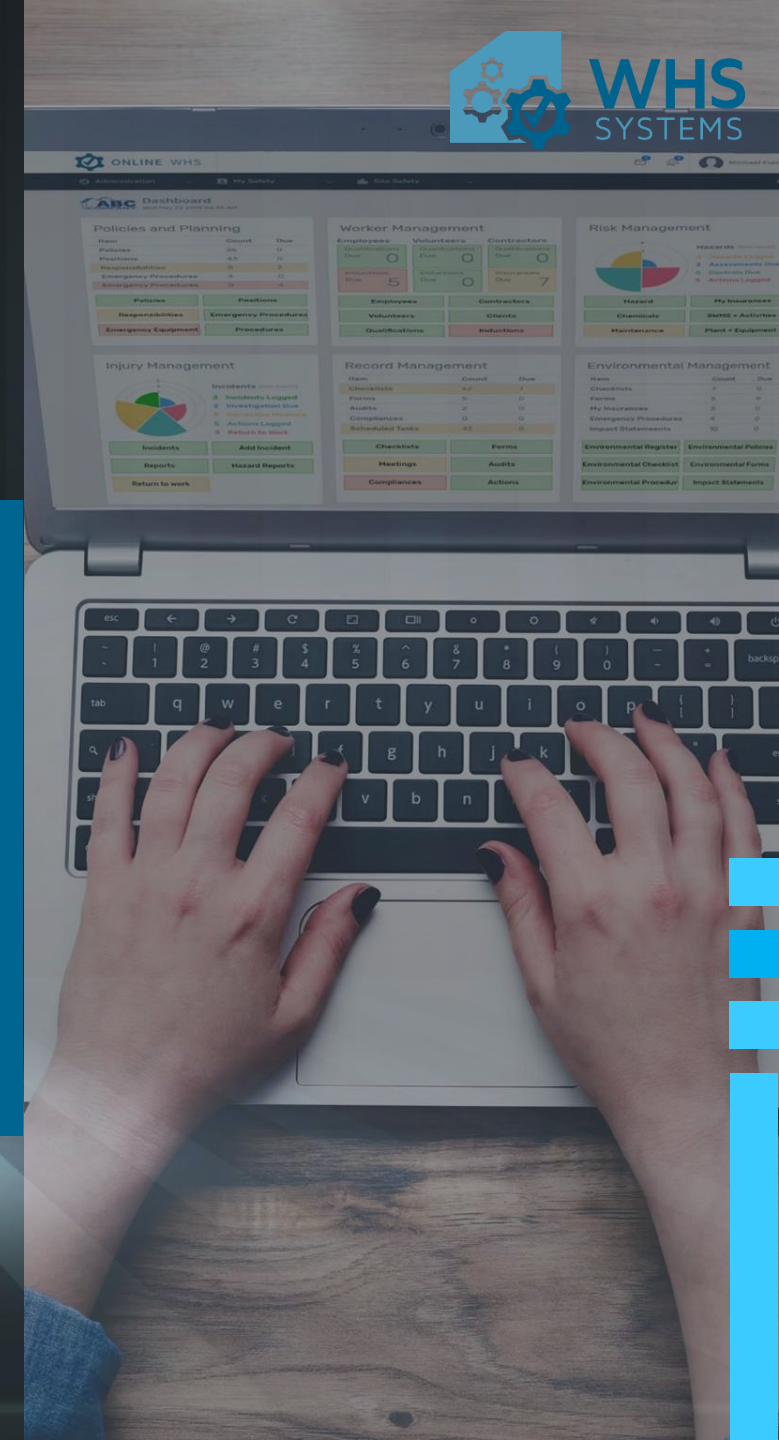
Data

We take exports of your other systems and with learnings from your consultation build your system.



Consultation

We demonstrate your fully operational system to you and arrange follow up sessions to assist with rollout to the business.



IMPLEMENTATION VIA STAGES

1. INITIATION

Defining the implementation project, goal setting, establishing deliveries and timelines, and understanding your business.

3. ACTIVITIES

Digitalize/ upload your assets into the Online WHS System.



4. REVIEW

3. ACTIVITIES

2. DATA

1. INITIATION

2. DATA

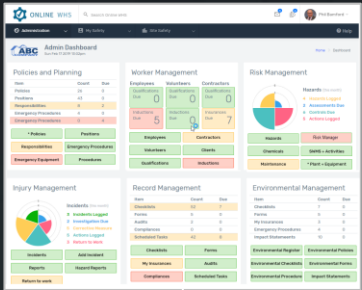
Obtaining and uploading your data into your Online WHS System. Distribution of your Starter Kit and other documents to be entered into your system.

4. REVIEW

Practicing continuous improvement through system reviews in an agreed timeline.

Hierarchical Site Mapping to suit your permissions and reporting structure

Global Site



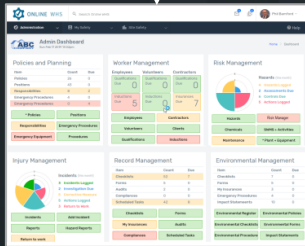
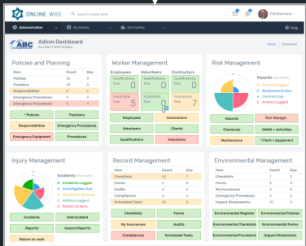
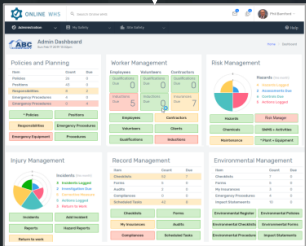
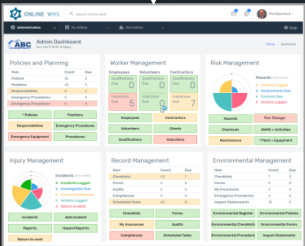
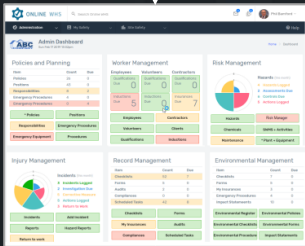
Parent Site

Parent Site

Parent Site

Parent Site

Parent Site



Sub-site

Sub-site

Sub-site

Sub-site



Warehouse



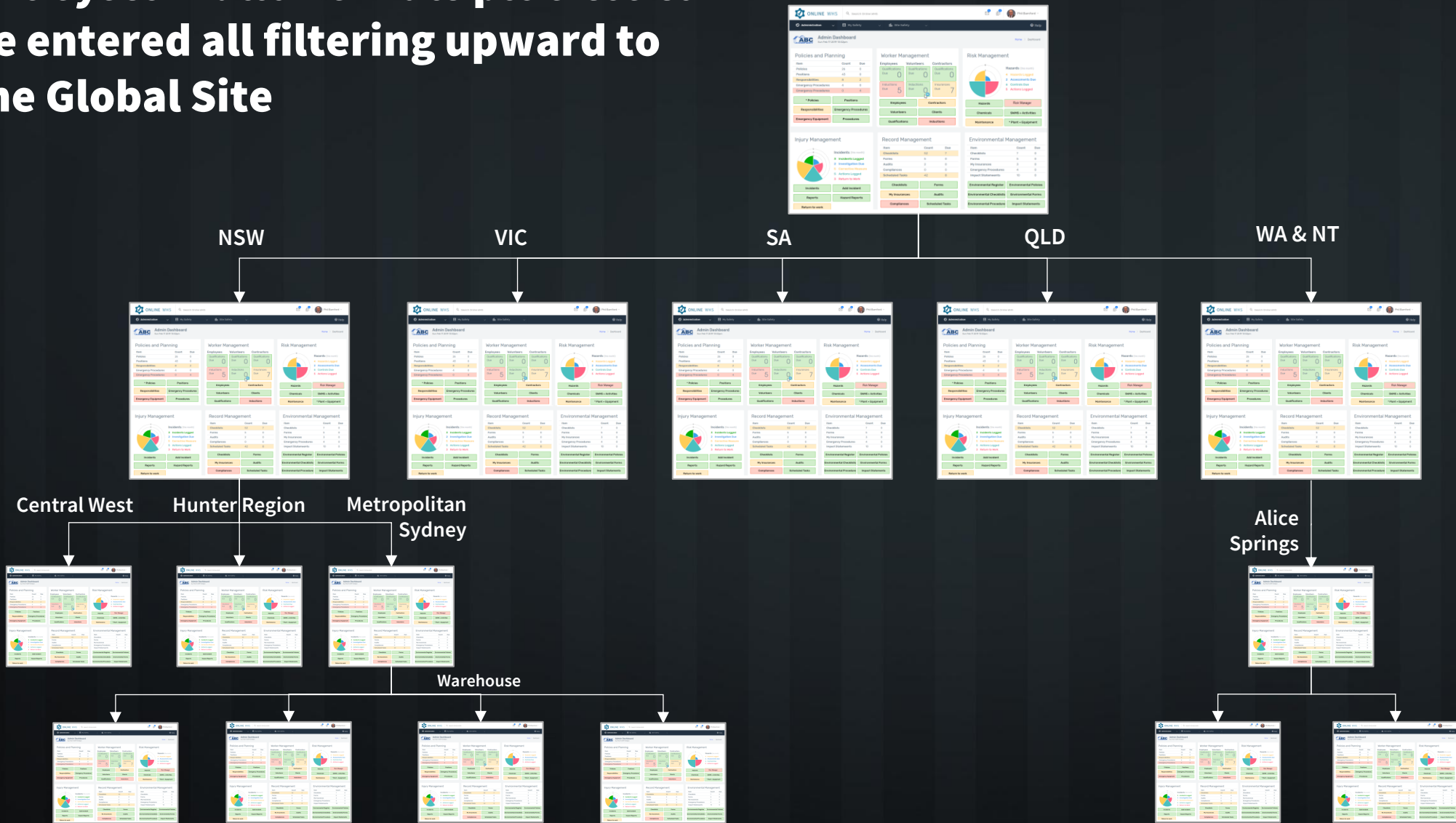
The Global site is the parent site of all sites.

These sites are the Parent site of the sites below them.

This site is the Parent Site of the sites under them and can see data from the Global Site and their Parent Site.

The system allows multiple sites to be entered all filtering upward to the Global Site

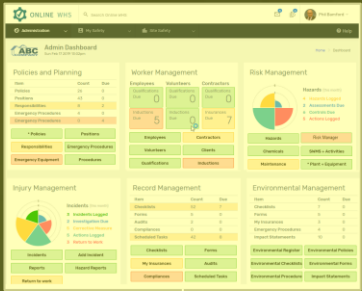
Company ABC Australia



Every site becomes its own identity. They can see data only from the direct site above them or any of their sub-sites below them.

The system allows multiple sites to be entered all filtering upward to the Global Site

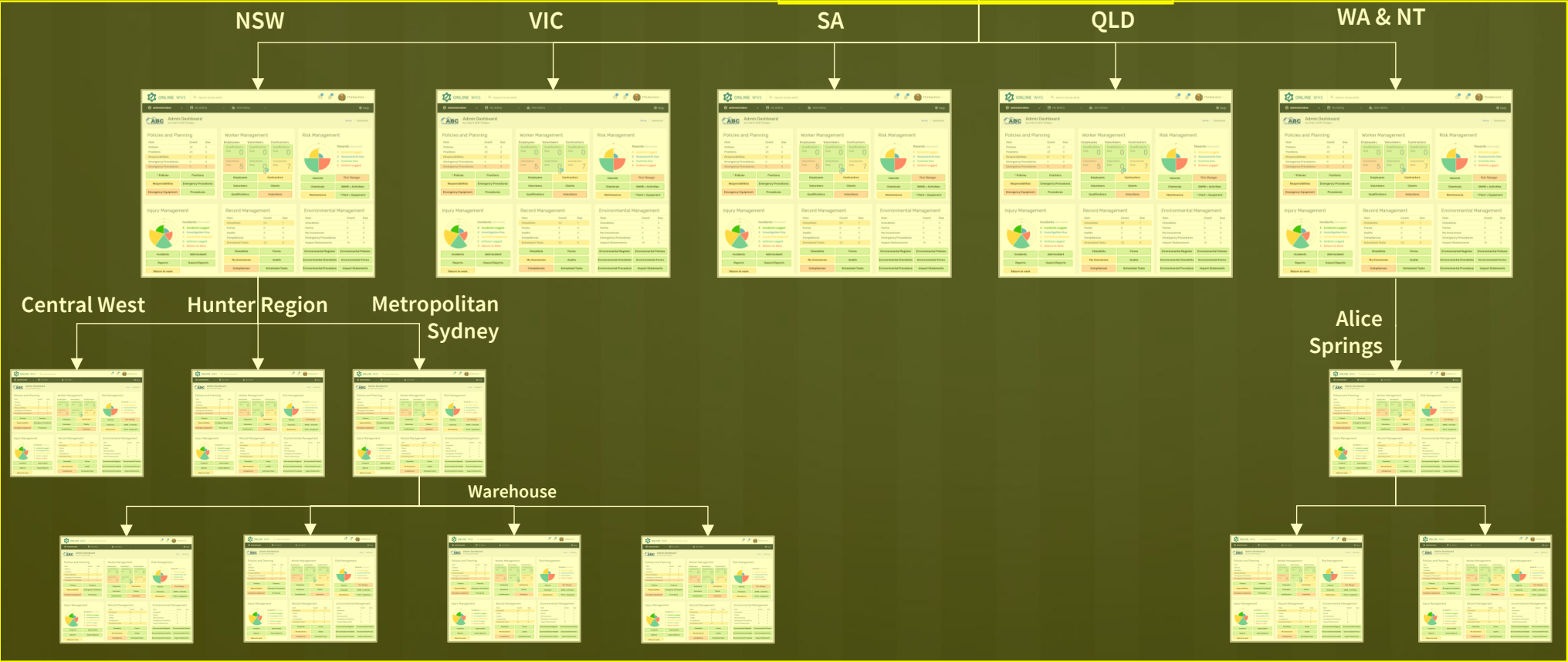
Company ABC Australia



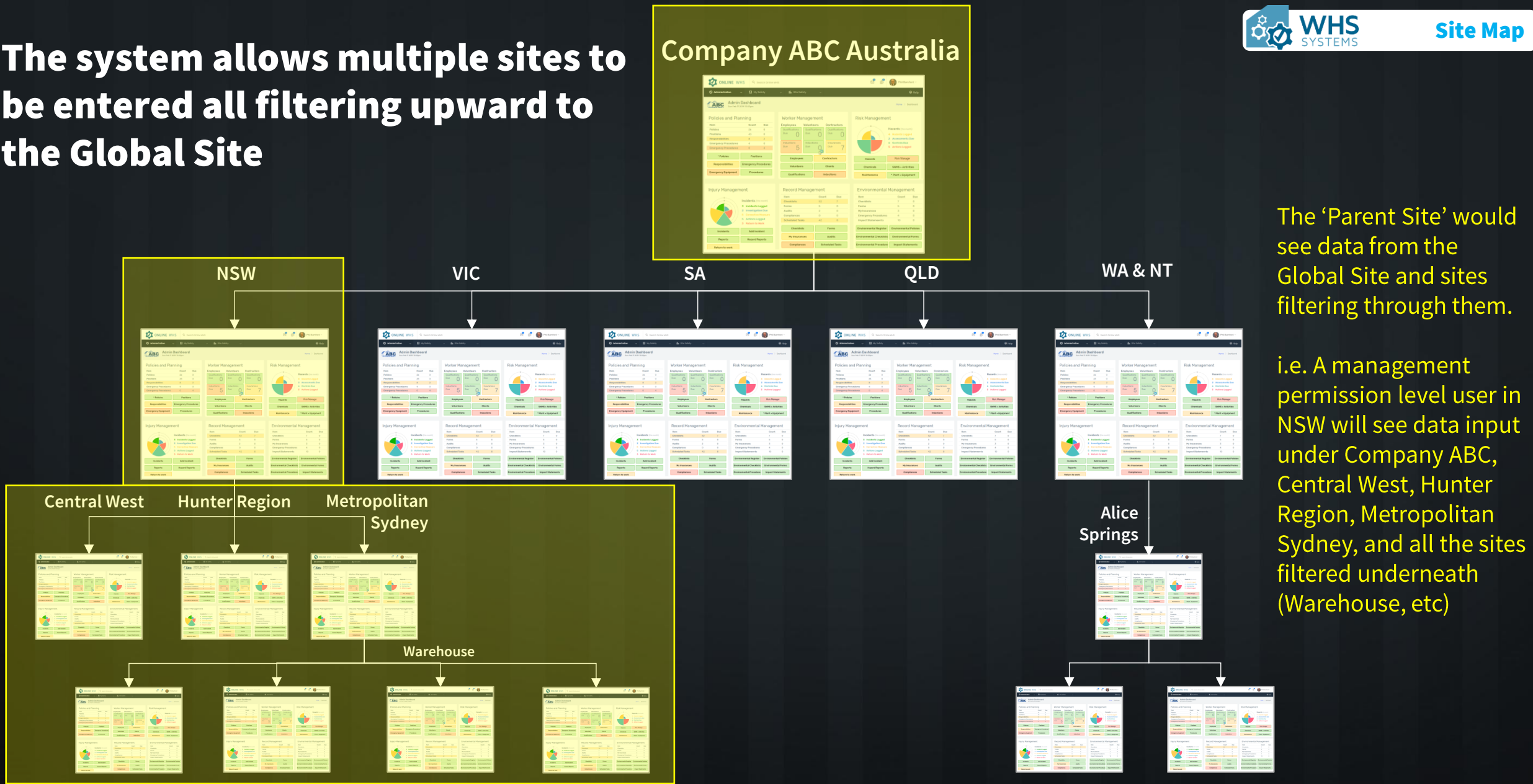
The ‘Global Site’ is the parent of all sites.

All data input under the Global Site is visible across all sites.

i.e. Company-wide Policies and Procedures.



The system allows multiple sites to be entered all filtering upward to the Global Site

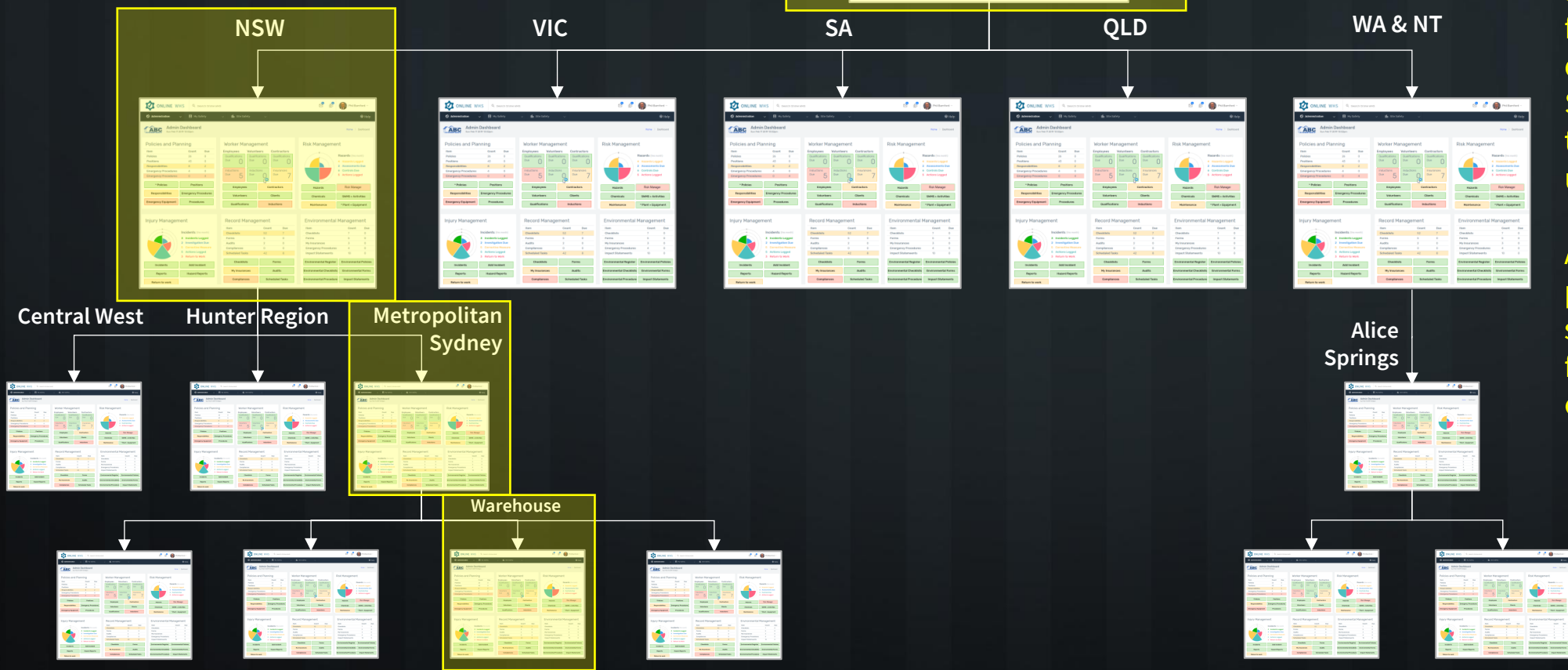


The ‘Parent Site’ would see data from the Global Site and sites filtering through them.

i.e. A management permission level user in NSW will see data input under Company ABC, Central West, Hunter Region, Metropolitan Sydney, and all the sites filtered underneath (Warehouse, etc)

The system allows multiple sites to be entered all filtering upward to the Global Site

Company ABC Australia



The Warehouse (sub-site) would not see data from other sites - only data from the Global Site, the Parent Site and the Sub-Site filtering upward.

A management permission level would see a dashboard filtered for the Warehouse Site only.

Quick and easy access via QR Codes

The end users experience is as easy as scanning a QR Code to:



Log an incident



Log a hazard



Complete a checklist



Access plant and equipment information



Undertake an induction or training



Access a Safe Work Method Statement (SWMS)



Access a Safety Data Sheet (SDS)





Access Employee or Contractor information

AND MUCH MORE..


Prestart Checklist

Scan the QR code to complete the checklist Prestart Checklist





Powered by whssystems.com.au



Set up public QR Codes for ease of access – no login required. NOW THAT’S EASY!

1:40

Activity:

--- Select Activity ---

Machine: *

--- Select Machine ---

Chemical:

--- Select Chemical ---

Daily Checklist check

Please select YES

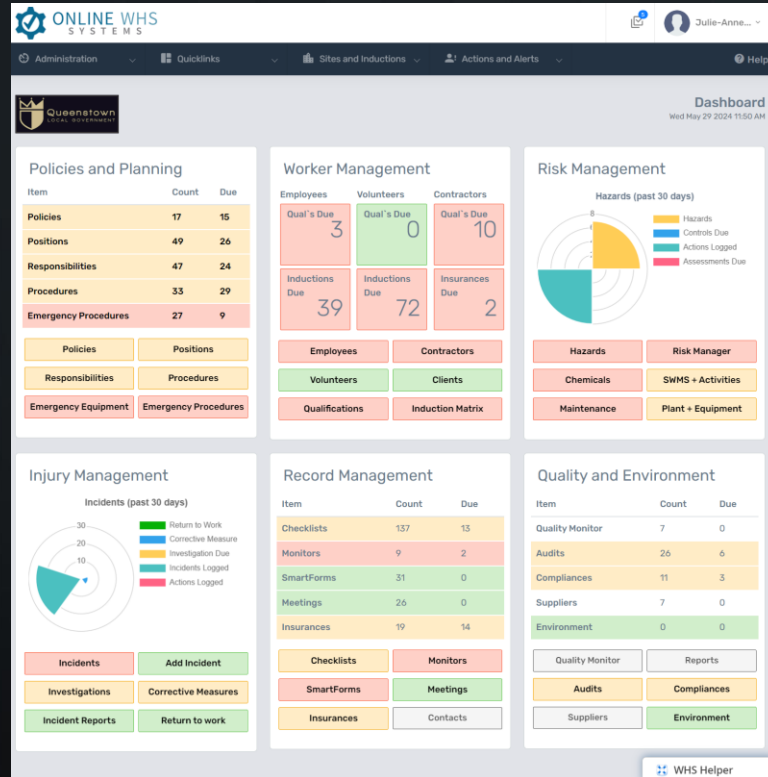
If you select YES, it should prompt you to add an ACTION log.

Yes

No

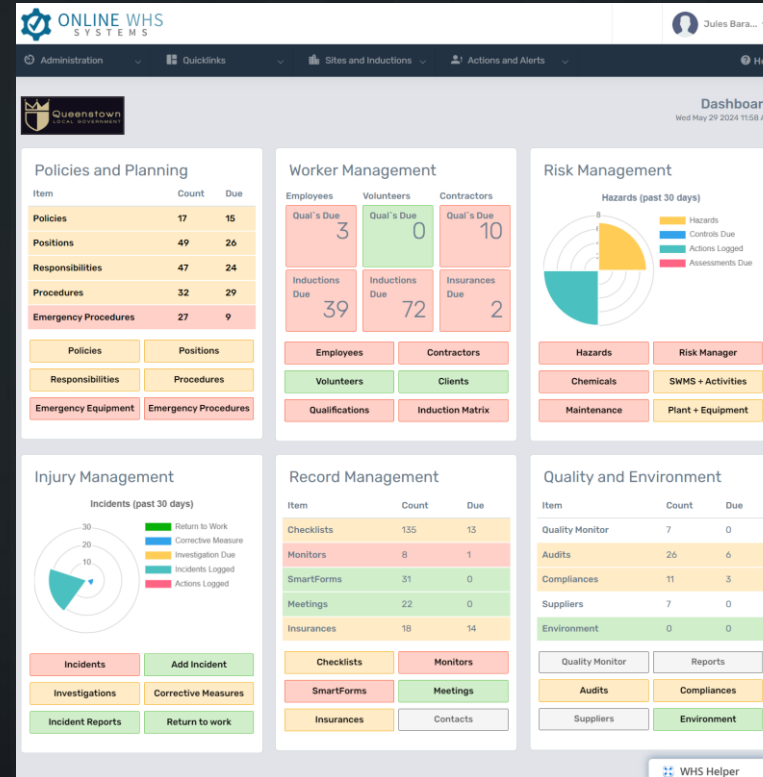
N/A

Global Admin



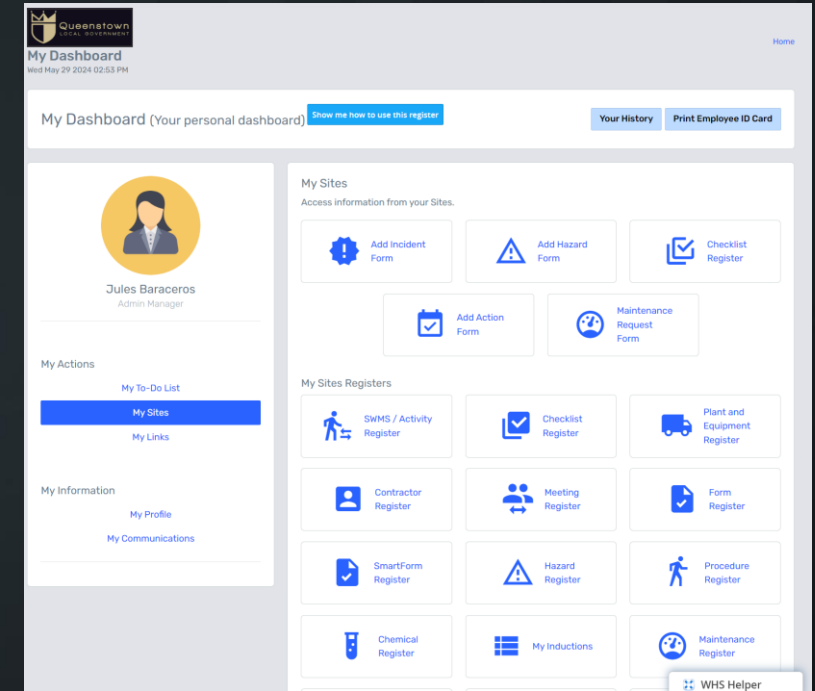
Admin – Admin users will login to the Dashboard (all the registers in the system with all the data combined from each site). An Admin User is the highest permission level and can view and do anything in the system. People allocated with the Admin user are generally related to the Global Site.

Management



Management – Management permission users will see their own Dashboard filtered for their specific site/s and the Global Site (See Site Mapping as reference). This allows Managers to manage and control data input into their system only relevant to their site/s.

Employee



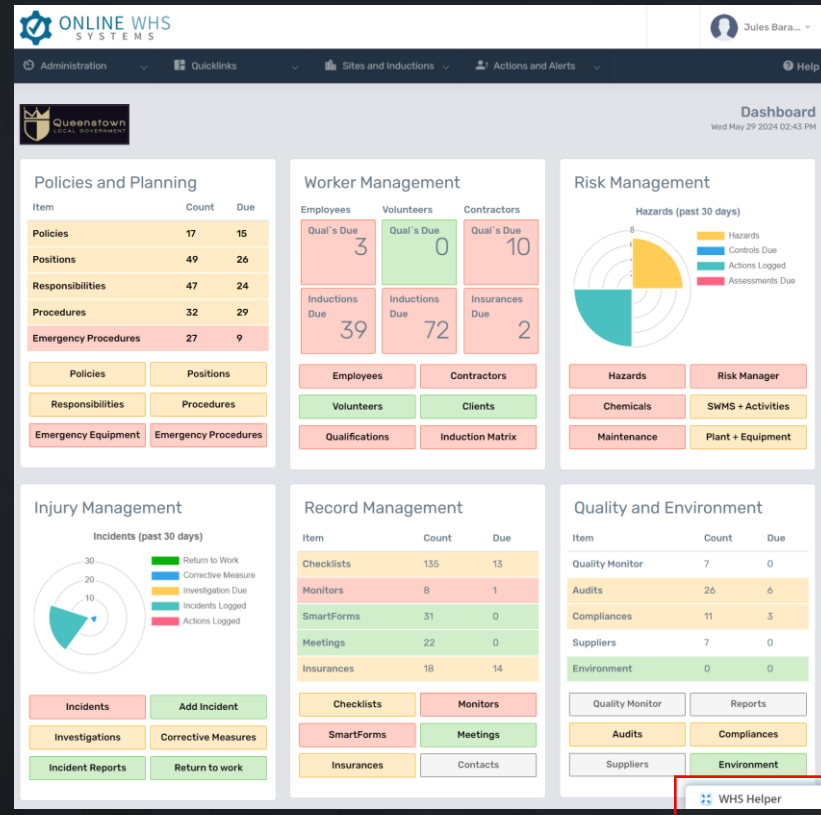
Employee – Employee users will login to their 'My Dashboard' where they can complete actions, forms, report and input data related to their site/s – but cannot edit or delete items.

Now even easier to use with WHS Helper

WHS Helper is a step-by-step guide highlighting what button to select and explains what to do.

The system trains you on how to use every register and complete any form in the system.

It can be switched on and off as needed from any page.



Dashboard

Wed May 29 2024 02:43 PM

Queenstown LOCAL GOVERNMENT

Administration Quicklinks Sites and Inductions Actions and Alerts Help

Policies and Planning

Item	Count	Due
Policies	17	15
Positions	49	26
Responsibilities	47	24
Procedures	32	29
Emergency Procedures	27	9

Worker Management

Employees	Volunteers	Contractors
Qual's Due: 3	Qual's Due: 0	Qual's Due: 10
Inductions Due: 39	Inductions Due: 72	Insurances Due: 2

Risk Management

Hazards (past 30 days)

Injury Management

Incidents (past 30 days)

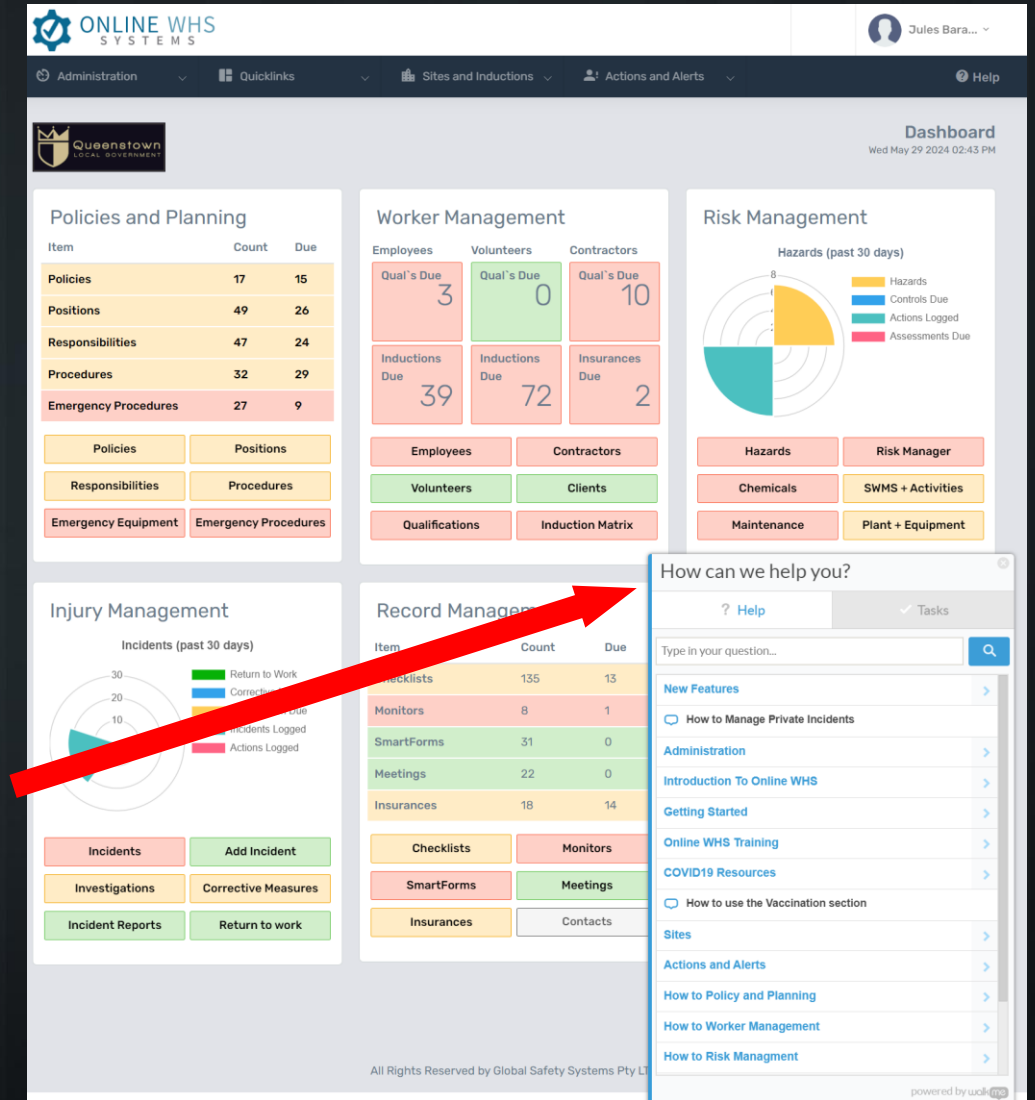
Record Management

Item	Count	Due
Checklists	135	13
Monitors	8	1
SmartForms	31	0
Meetings	22	0
Insurances	18	14

Quality and Environment

Item	Count	Due
Quality Monitor	7	0
Audits	26	6
Compliances	11	3
Suppliers	7	0
Environment	0	0

WHS Helper



Dashboard

Wed May 29 2024 02:43 PM

Queenstown LOCAL GOVERNMENT

Administration Quicklinks Sites and Inductions Actions and Alerts Help

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Item	Count	Due
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How can we help you?

[? Help](#) [Tasks](#)

Type in your question...

New Features

- [How to Manage Private Incidents](#)

Administration

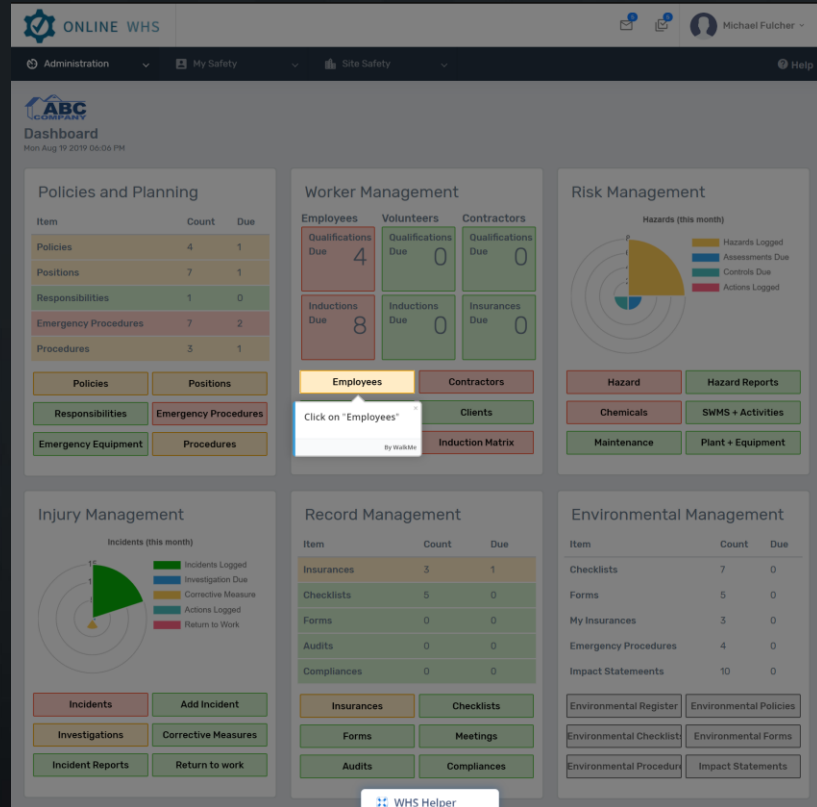
- [Introduction To Online WHS](#)
- [Getting Started](#)
- [Online WHS Training](#)
- [COVID19 Resources](#)

How to use the Vaccination section

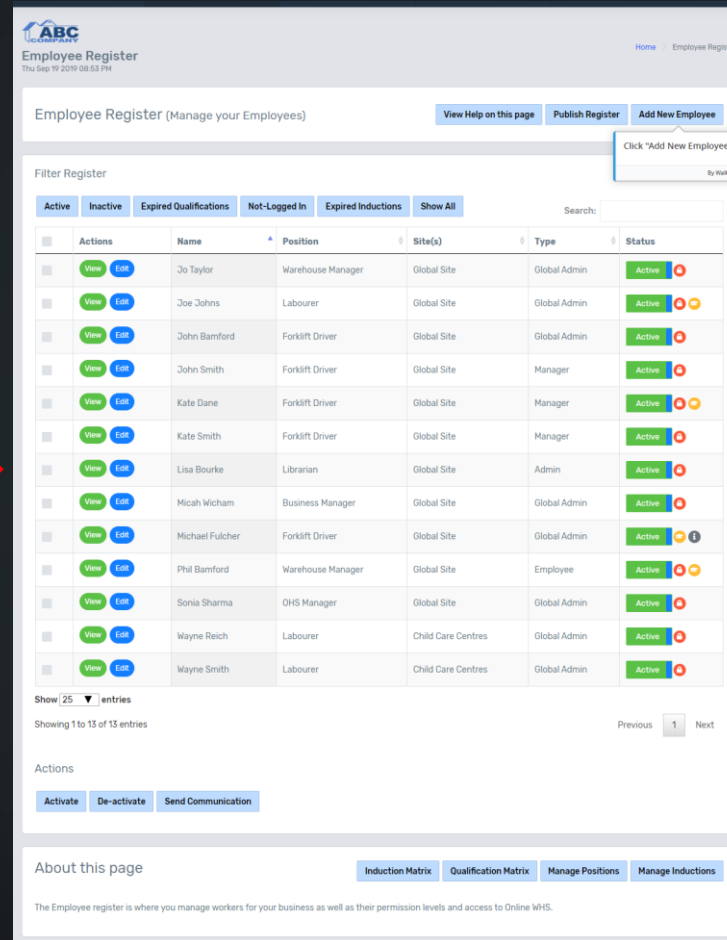
- [Sites](#)
- [Actions and Alerts](#)
- [How to Policy and Planning](#)
- [How to Worker Management](#)
- [How to Risk Management](#)

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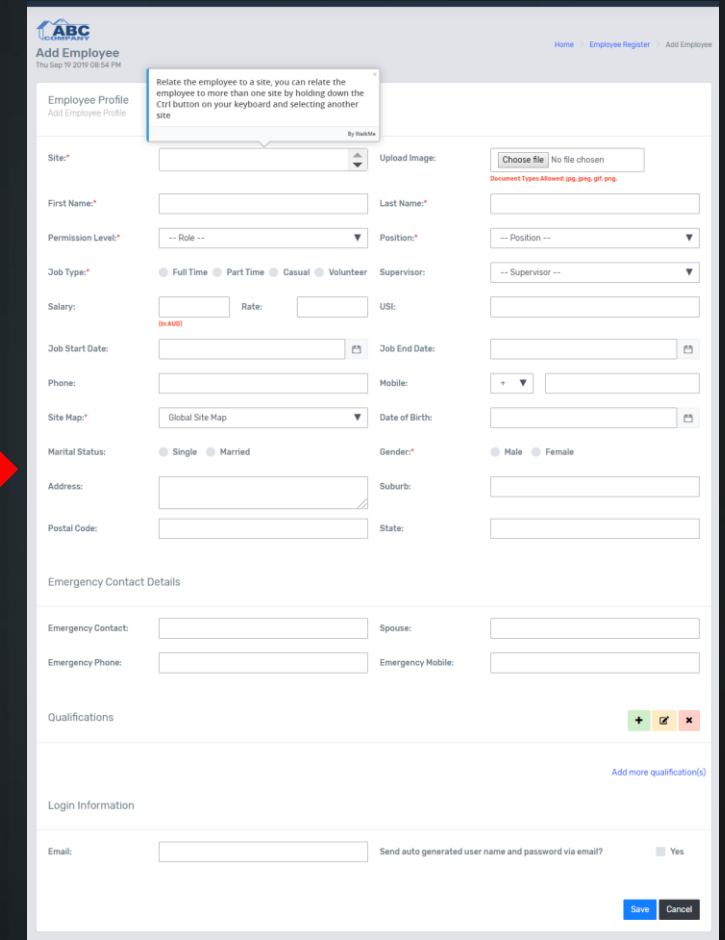
powered by uack



The dashboard provides a comprehensive overview of workplace safety and compliance. It includes sections for Policies and Planning, Worker Management (with counts for Employees, Volunteers, and Contractors), Risk Management (Hazards), Injury Management (Incidents), Record Management (Insurances, Checklists, Forms, Audits, and Compliances), and Environmental Management (Checklists, Forms, Emergency Procedures, and Impact Statements). A 'WHS Helper' button is visible at the bottom.



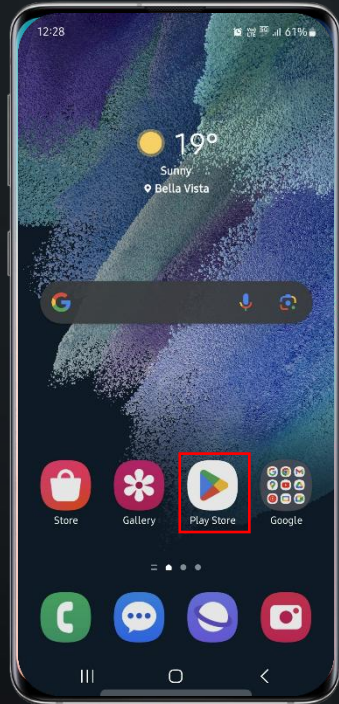
The Employee Register allows users to manage their workforce. It features a table with columns for Actions, Name, Position, Site(s), Type, and Status. A filter bar at the top includes tabs for Active, Inactive, Expired Qualifications, Not-Logged In, Expired Inductions, and Show All. A search bar is also present. Below the table, there are options to show a specific number of entries (currently 25) and a pagination control. Action buttons like 'Activate', 'De-activate', and 'Send Communication' are available at the bottom.



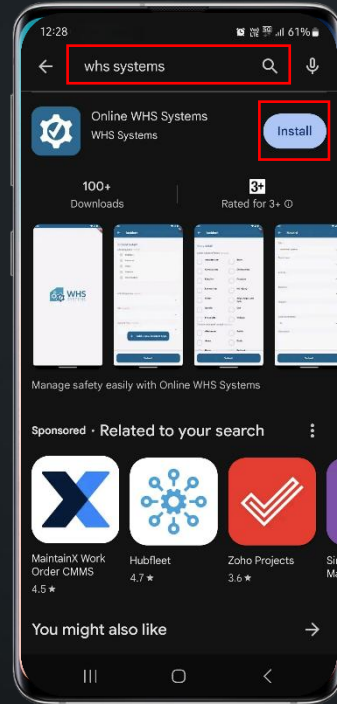
The Employee Profile page provides a detailed view of an individual employee. It includes fields for Site, First Name, Last Name, Permission Level, Job Type, Salary, Job Start/End Dates, Phone, Mobile, Site Map, Date of Birth, Marital Status, Gender, Address, Suburb, Postal Code, State, Emergency Contact, Spouse, Emergency Phone, and Emergency Mobile. There are also sections for Qualifications and Login Information. A 'Save' button is at the bottom right.

Training employees on how to use the system has never been easier!
Included with videos for the user to understand how a register or process works.
WHS Helper is accessible to all user types.

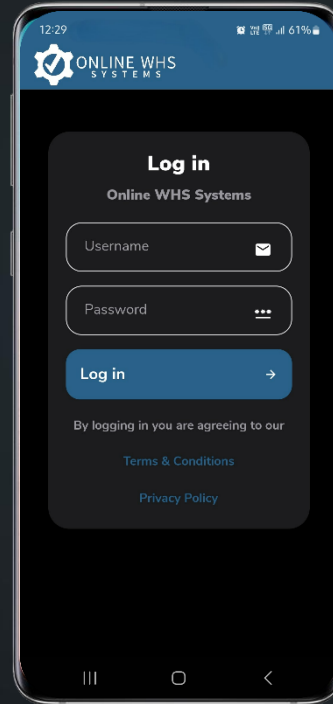
OFFLINE APP



1 Go to your App Store or Playstore



2 Search for WHS Systems and click Install



3 Enter the same username and password you use for the online system



4 Select the icon needed to complete a task



5 Sync that data back to the main platform by selecting these icons

MANAGE ALERTS

Alert Register (Manage your Alerts) ? [Add Employee's to Alerts](#)

Alert Name	Employees for selected sites
Accidents/Incidents	Queenstown Local Government
Action	Ancient Wonder Community Aged Care , Queenstown Local Government
Activity	Queenstown Local Government
Checklist	Main Office , Queenstown Local Government
Chemical	Queenstown Local Government
Contractor Insurances	Queenstown Local Government
Contractor Qualifications	Queenstown Local Government
Emergency Equipment	
Emergency Procedure Review/Evacuation	
Environment	
Form	
Hazard	Main Office
Induction	Queenstown Local Government

WHS Helper

Manage what alerts get sent to whom across each site.

Establish accountability for your work tasks through system alerts.

Set up alerts with a hierarchy level - this means you can establish an automated escalation process.

Alert Type: *

Site: *

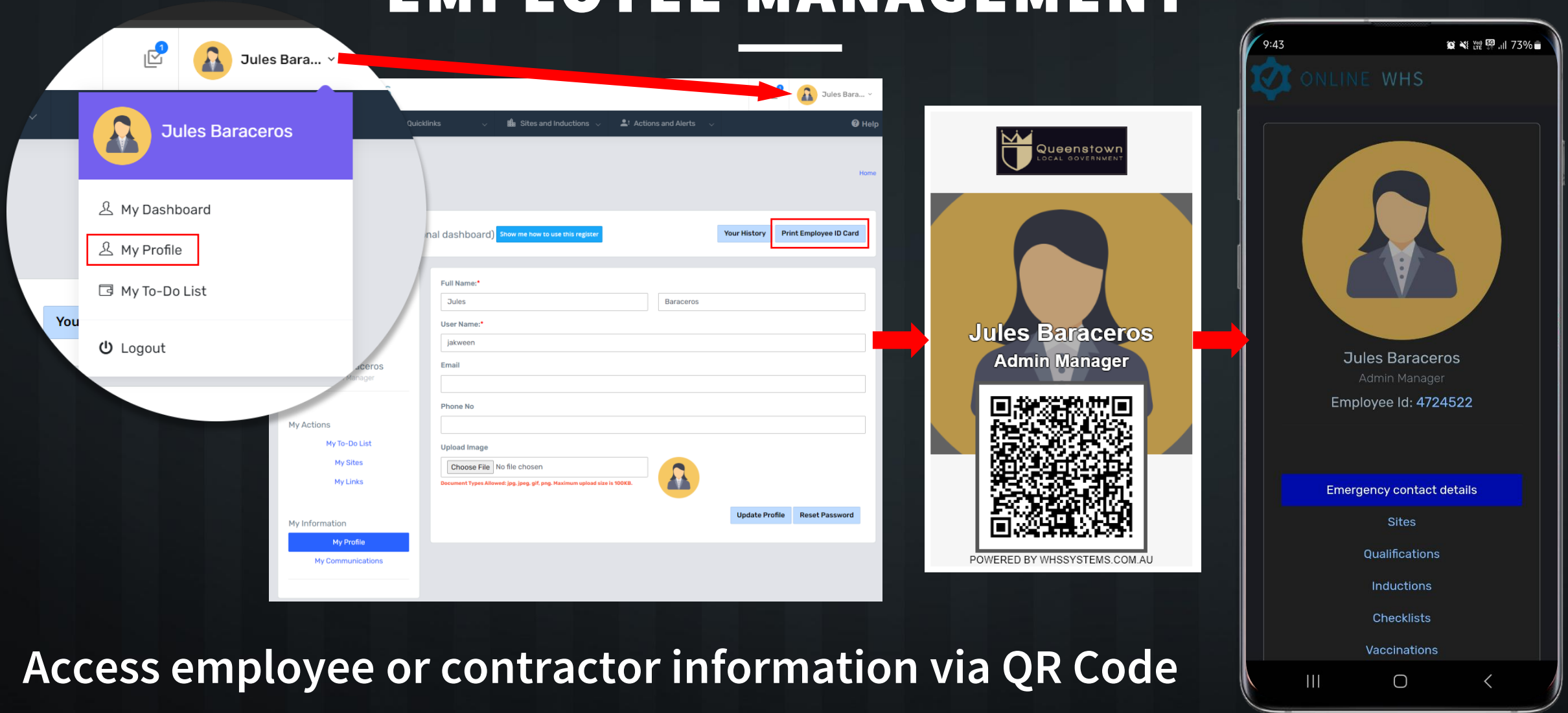
Select Employees - Hierarchy Level

Select Employee:

Time Frame Day(s) (Should be greater than 0)

☐ Need Escalation

EMPLOYEE MANAGEMENT



QUALIFICATIONS and INDUCTIONS

Manage your employee qualification, training and vaccination requirements with the gap needs analysis feature.









































Queenstown LOCAL GOVERNMENT
Induction Matrix
Fri May 31 2024 08:37 PM

Home > Employee Register > Induction Matrix

Induction Matrix

Assign/Update Inductions Inductions Assignment View Help Publish Register

Filter: -- Search By -- Go

Name	Actions	011 Induction	Aged Care V...	aSample Ind...	Chemical H...	Contractor L...	Electrical H...	Ema
Albert Steedman	  	+	+	+	+	+	+	
Anna Banana	  	+	+	+		+	+	
Bart Simpson	  	+						
Betty Boop	  							
Chippy admin	  	+	+	+	+		+	
Claire Bear	  							




Establish employee requirements via Position to highlight training, qualification and vaccination needs.

Enable alerts for ease of management.

Queenstown LOCAL GOVERNMENT
Qualification Matrix
Fri May 31 2024 09:01 PM

Home > Employee Register > Qualification Matrix

Qualification Matrix

View Help Publish Register   

Filter: -- Search By -- Go

Name	Advanced F...	BA Education	Drivers Lice...	Events Cert...	Forklift Lice...	Fruit Expert	Heavy Vehic...	Horticultu
Albert Steedman								
Anna Banana	E	✓	D	D	✓	✓		D
Bart Simpson	E	E	E					
Betty Boop	✓	✓	✓	✓	✓		✓	
Chippy admin								
Claire Bear	✓	✓	✓					

INCIDENT REPORTING

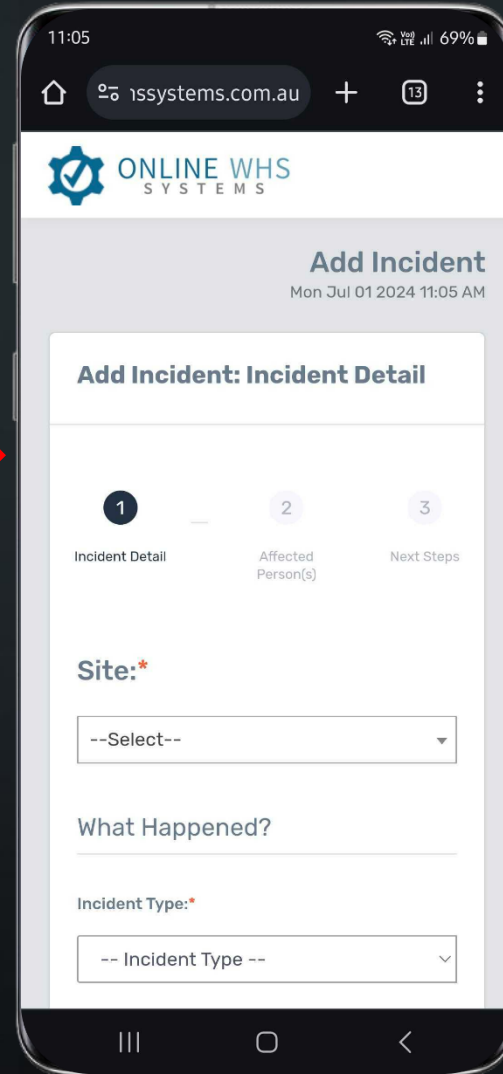
Add Incident
Scan the QR Code to Report an Incident






WHS-001 WHSSYSTEMS.COM.AU

1. Scan the QR Code to report an incident from your phone. TRY IT!



11:05 69%

issystems.com.au

ONLINE WHS SYSTEMS

Add Incident
Mon Jul 01 2024 11:05 AM

Add Incident: Incident Detail

1 Incident Detail 2 Affected Person(s) 3 Next Steps

Site:*

--Select--

What Happened?

Incident Type:*

-- Incident Type --

BENEFITS

	ONLINE WHS	PAPER BASED
Reports and records incidents and investigations.	✓	✓
Easily accessible incident reporting through QR Codes.	✓	✗
Manage monitor board throughout the system to show compliance that a checklists has been completed.	✓	✗
Alerts nominated team members when an incident has been logged, an investigation has not been undertaken, or an action developed for a corrective measure has not been implemented.	✓	✗
Provides in-depth reporting to help identify trends and root causes to develop corrective measures.	✓	✗

HAZARD REPORTING



11:03 69%

issystems.com.au

ONLINE WHS SYSTEMS

Add Hazard
Mon Jul 01 2024 11:03 AM

Please choose which of the following elements the hazard is associated with

Fields marked * are mandatory

Enter Your Name:*

Site:*

Online WHS Systems

NOTE: Global site is highlighted in red text.

Activity:

--Select--

Machine:

BENEFITS

	Online WHS	Paper Based
Reports and records hazards and risk assessments.	✓	✓
Easily accessible hazard reporting through QR Codes.	✓	✗
Facilitates the end-to-end management of a hazard including developing control measures, tracking required actions and reviewing the hazard for continual improvement.	✓	✗
Alerts nominated team members when a hazard has been logged, a risk assessment has not been undertaken, or a control measure has not been implemented.	✓	✗
Provides in-depth reporting to help identify and reduce risks.	✓	✗

1. Scan the QR Code to report an incident from your phone. TRY IT!

CHECKLIST BUILDER

Create a series of custom checklists and forms and configure your checklists related items and functions.

Checklist Register (Manage your Checklists) [View Help](#) [Publish Register](#) [Print QR Code](#) [Add New Checklist](#)

Filter By Category: -- Select Category -- [Go](#)

[Active](#) [Inactive](#) [Private](#) [Show All](#)

Search:

Actions	Checklist ID	Checklist Name	Site	Review Date	Status
View Edit Delete Download Upload	50890CHK	Daily Check	Main Office	N/A	Active
View Edit Delete Download Upload	50355CHK	General Site Inspection	Queenstown Local Government	N/A	Active
View Edit Delete Download Upload	50354CHK	Forklift CTO - Refresher	Queenstown Local Government	N/A	Active
View Edit Delete Download Upload	50353CHK	Manual Handling Risk Assessment	Queenstown Local Government	N/A	Active
View Edit Delete Download Upload	50352CHK	Hoist Pre-Start Checklist (Daily)	Queenstown Local Government	N/A	Active
View Edit Delete Download Upload	50264CHK	Chemical Storage Inspection	Queenstown Local Government	N/A	Active

Checklist Detail

Site: [Close](#) [Position: --- Select Position ---](#)

[Select Site](#)

Activity: [--- Select Activity ---](#) [Closed](#) [Volunteer: --- Select Volunteer ---](#) [Closed](#)

Machine: [--- Select Machine ---](#) [Closed](#) [Environment: --- Select Environment ---](#)

Hazard: [--- Select Hazard ---](#) [Employee: \[Closed\]\(#\)](#)

Compliance: [--- Select Compliance ---](#) [Contractor: \[Closed\]\(#\)](#)

Chemical: [--- Select Chemical ---](#) [Closed](#) [Policy: --- Select Policy ---](#)

Client: [--- Select Client ---](#) [Closed](#) [Emergency Equipment: --- Select Equipment ---](#) [Closed](#)

Checklist Name: Checklist Details:

PNE Category: [--- Select PNE Category ---](#) [Closed](#) [PNE Sub Category: --- Select PNE Sub Catego... \[Closed\]\(#\)](#)

Department: [-- Department --](#) [Closed](#) [Category: -- Category --](#) [+](#) [✎](#) [✕](#)

[Checklist Items](#) [WHS Helper](#)

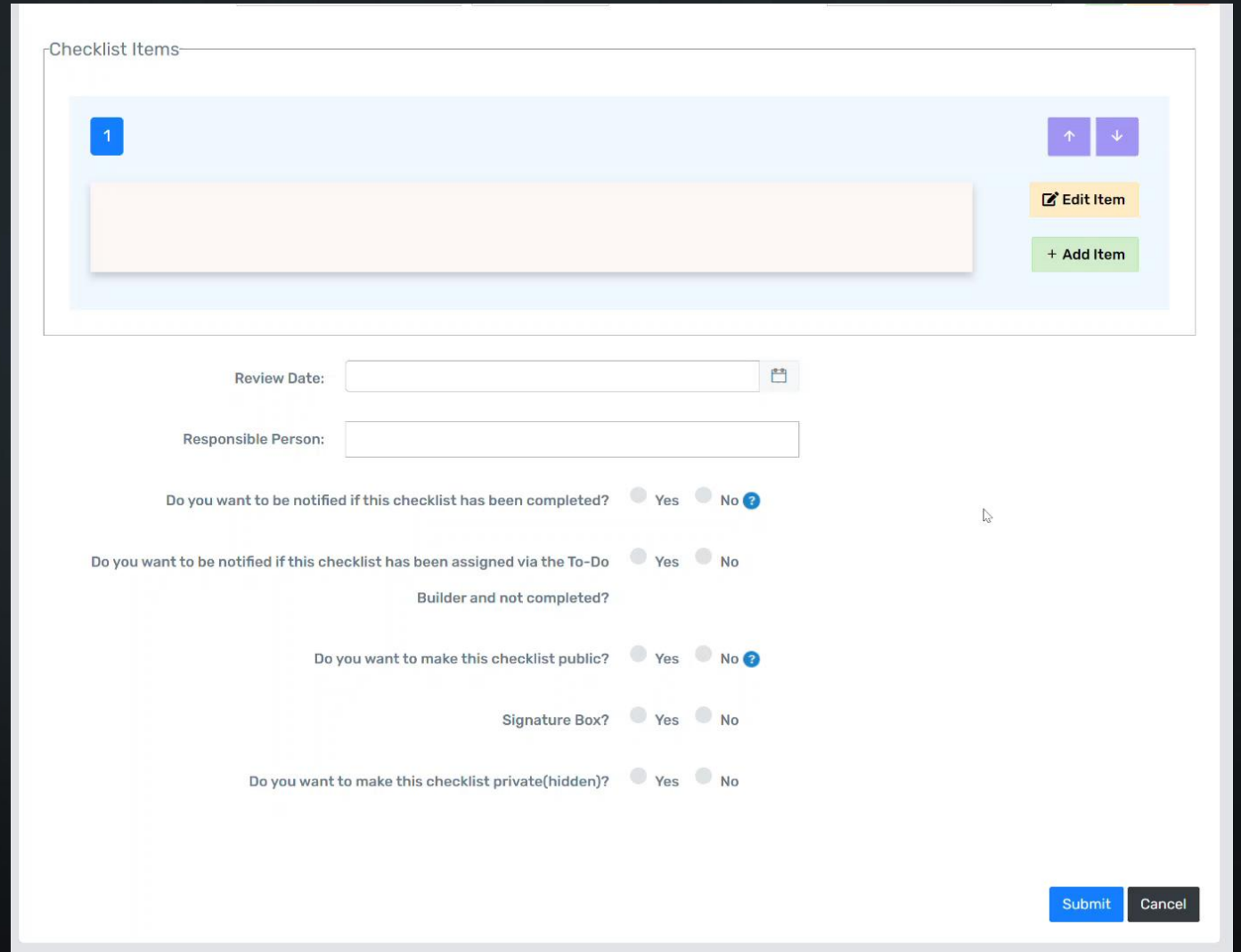
Build checklists and forms to show your safety compliance and monitoring and review processes.

CHECKLIST BUILDER

Develop your own checklists and forms with a range of item functions to streamline your processes.

The 'Question' item type allows you to raise an action, log a hazard, and request maintenance as a result of an identified issue.

Determine notifications, ease of accessibility and extra functions – such as the signature box capability – before completing the checklist builder process.



The screenshot displays the 'Checklist Builder' interface. At the top, a section titled 'Checklist Items' contains a list of items. The first item, numbered '1', is highlighted in light blue and features a large orange rectangular input field. To the right of this field are two small blue buttons with up and down arrows, and two larger buttons: 'Edit Item' (orange) and '+ Add Item' (green). Below the items list, there are several configuration options:

- Review Date:** A text input field followed by a calendar icon.
- Responsible Person:** A text input field.
- Do you want to be notified if this checklist has been completed?** Radio buttons for 'Yes' and 'No' (with a help icon).
- Do you want to be notified if this checklist has been assigned via the To-Do Builder and not completed?** Radio buttons for 'Yes' and 'No'.
- Do you want to make this checklist public?** Radio buttons for 'Yes' and 'No' (with a help icon).
- Signature Box?** Radio buttons for 'Yes' and 'No'.
- Do you want to make this checklist private(hidden)?** Radio buttons for 'Yes' and 'No'.

At the bottom right, there are two buttons: 'Submit' (blue) and 'Cancel' (dark grey).

CHECKLIST

Vehicle Prestart

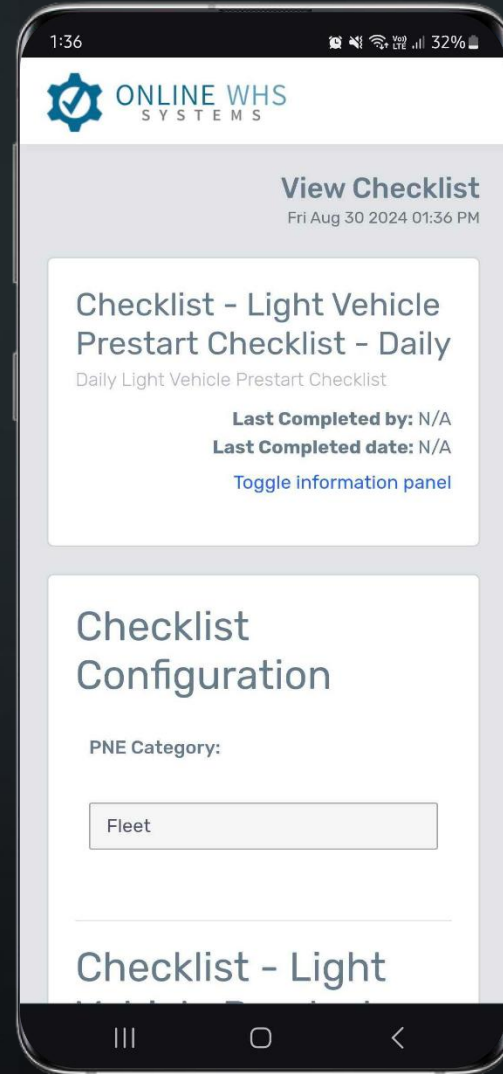
Scan the QR Code to
complete the checklist



VAN123



WHSSYSTEMS.COM.AU



Complete checklists on a mobile device by scanning the QR Code automatically generated when a checklist has been created.

Create a QR Code that is 'public' to eliminate accessibility barriers. That means you won't need a username or password to view the checklist.


IT'S THAT EASY!

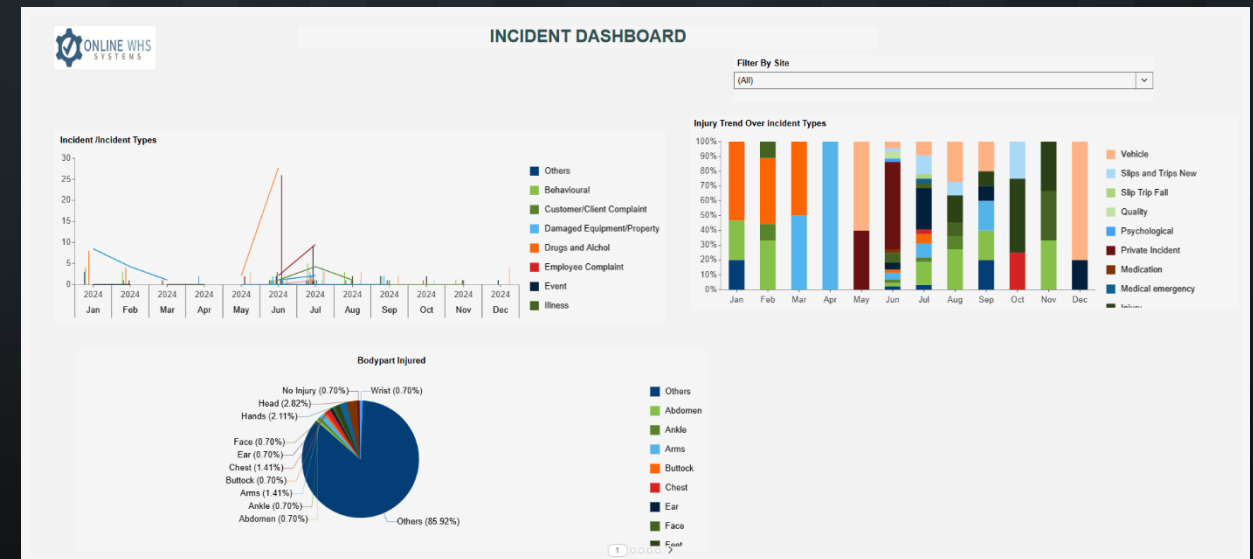
WYN REPORTING TOOL

Additional to the reports and export functions in the Online WHS System, we offer the WYN Reporting Tool – a BI tool that collates data from your system to create 2 types of customised report templates.

DOCUMENT REPORTS

DASHBOARDS

 PNE Odometer Reading Generated by Online WHS Systems						
id	Machine Name	Serial Number	Site	Category	Subcategory	Model Number
67017	Holst	F78910111213	Online WHS Systems	Holst	General	Gsc15
110960	Wood Sawmill	Serial002	VIC	General	General	Model001321-01
111438	WIND FARM		Online WHS Systems	Truck/ Heavy Vehicle	General	
113597	GS1932 AU2 Scissor Lift - ADD NEW CL		VIC	Test and Tag	Electrical Cords and Power Boards	
114633	Excavator	FWE24	Online WHS Systems	Truck/ Heavy Vehicle	Mobile Cranes and other Special Purpose Vehicles	FF89898 -EXC
115111	Forklift		Ballarat	Machinery	Forklifts	0.00
118186	WHS Machine		Online WHS Systems	General	General	
119821	Ford Hoist 1		Ford Repairs	Hoist	General	
119822	Ford Hoist 2		Ford Repairs	Hoist	General	
119823	Ford Hoist 3		Ford Repairs	Hoist	General	
119824	Ford Hoist 4		Ford Repairs	Hoist	General	
119825	Ford Hoist 5		Ford Repairs	Hoist	General	
119826	Ford Hoist 6		Ford Repairs	Hoist	General	
119827	Nissan Hoist 1		Nissan Repairs	Hoist	General	
119828	Nissan Hoist 2		Nissan Repairs	Hoist	General	



WYN REPORTING TOOL

Monthly Safety Report Template

Displays a report on the previous month's status and activity for Incidents, Hazards, Worker Management and Plant & Equipment.

This report can be scheduled to be automatically emailed to you in Word format.



ACN: 625 139 479
P: 1

WHS SYSTEMS
YOUR COMPLETE WHS AND OHS SOLUTION!

Monthly Safety Report : December

2024 December 1 2024 December 31

Incidents

Incidents reported:

Date/Time	Incident Type	ID	Status	Reported By	Site
09/12/2024 10:35:00 AM	Vehicle	80452	Open	Julie-Anne Baraceros	NSW
09/12/2024 03:00:00 PM	Vehicle	80459	Open	Julie-Anne Baraceros	Online WHS Systems
12/12/2024 10:15:00 AM	Event	80527	Open		Online WHS Systems
17/12/2024 10:35:00 AM	Vehicle	80608	Open	Julie-Anne Baraceros	NSW
17/12/2024 11:52:00 AM	Vehicle	80610	Open		NSW
25/12/2024 02:40:00 PM	Quality	80867	Open	Sarimol Test Dept	Online WHS Systems

Incidents open:

Date/Time	Incident Type	ID	Status	Reported By	Site
09/12/2024 10:35:00 AM	Vehicle	80452	Open	Julie-Anne Baraceros	NSW
09/12/2024 03:00:00 PM	Vehicle	80459	Open	Julie-Anne Baraceros	Online WHS Systems
12/12/2024 10:15:00 AM	Event	80527	Open		Online WHS Systems
17/12/2024 10:35:00 AM	Vehicle	80608	Open	Julie-Anne Baraceros	NSW
17/12/2024 11:52:00 AM	Vehicle	80610	Open		NSW
25/12/2024 02:40:00 PM	Quality	80867	Open	Sarimol Test Dept	Online WHS Systems

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Worker Management

Inductions:

TNA Items:

Induction	Employee	Status	Review Date	Score
Animal Handling Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Electrical Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Front Office Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Managing a Client	Michael Fulcher	Expired (PC)	02/12/2024	100

In progress inductions:

Induction	Employee	Status	Review Date	Score
Animal Handling Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Electrical Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Front Office Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Managing a Client	Michael Fulcher	Expired (PC)	02/12/2024	100

Overdue/ NYC Inductions:

Induction	Employee	Status	Review Date	Score
Animal Handling Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Electrical Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Front Office Induction	Michael Fulcher	Expired (PC)	02/12/2024	100
Managing a Client	Michael Fulcher	Expired (PC)	02/12/2024	100
Animal Handling Induction	Megan Andersen	Expired (PC)	02/12/2024	100
Electrical Induction	Megan Andersen	Expired (PC)	02/12/2024	100

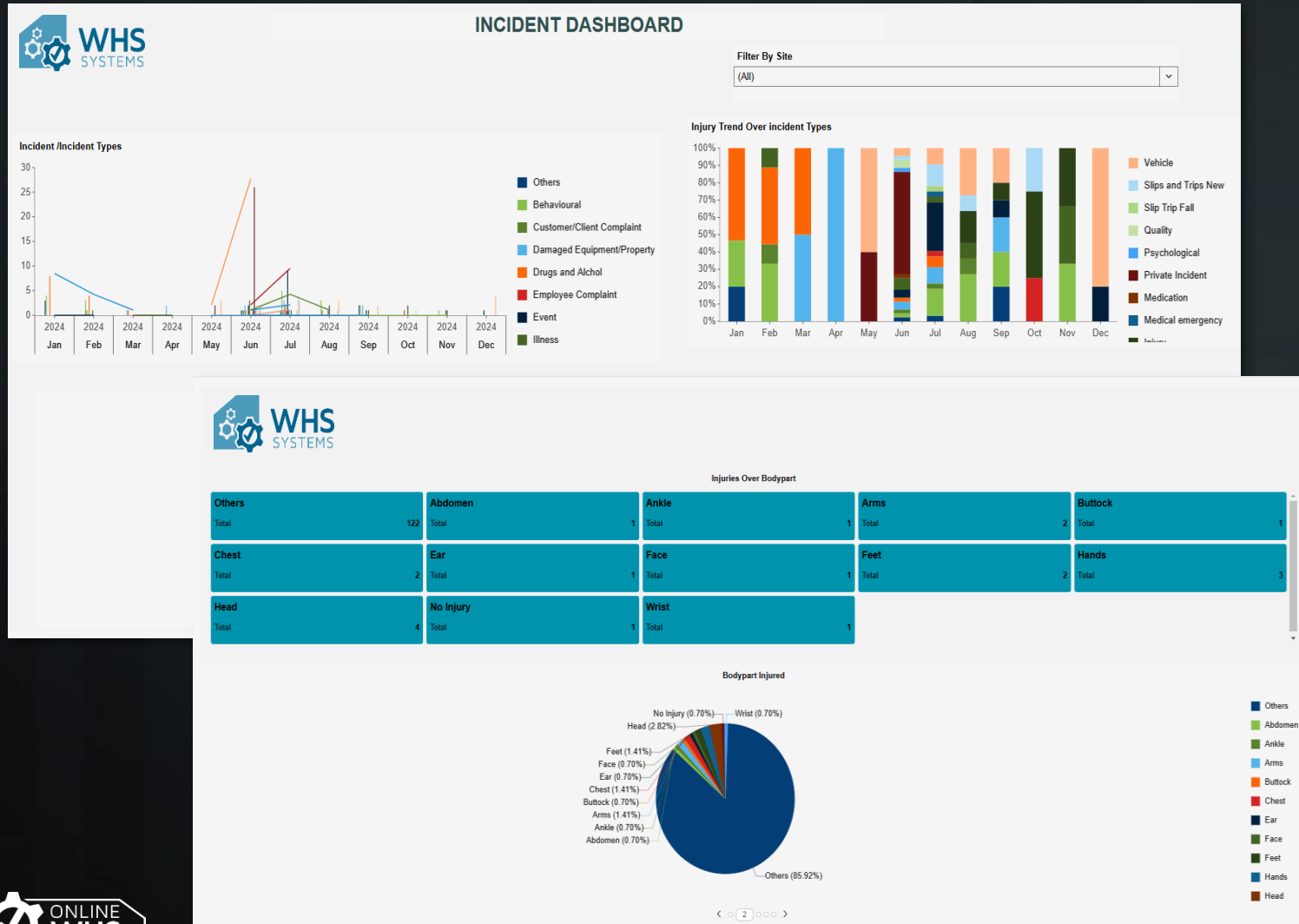
Qualifications:

Qualification Matrix Items:

Qualification	Employee	Alert Date	Expiry Date	Site
Qualifications expiring shortly :				

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WYN REPORTING TOOL



Incident Dashboard Template

Displays a graphic dashboard of live Incident data that can be exported to a document type file.

HOSTING ENVIRONMENT

Online WHS is hosted on a lightning fast “All-of-Government” certified hosting provider.

Additional information:

- ISO 27001 and Australian Tier III data centre certification.
- 99.5% service level for server availability.
- Daily backups of key configuration files, website code and databases.
- Daily offsite backup to alternate Australian Data Centre.
- 24/7 Monitoring of key system metrics such as CPU usage, system load, memory and disk utilisation.
- “Click Button” recovery in the event of disaster.

Security:

- Upstream network provider-based protection against denial-of-service attacks (DoS), including distributed denial of service attacks (DDoS).
- Managed firewall implementations including host-based software firewalls and upstream dedicated high-availability firewalls with context based virtual firewall configuration.
- SSL/TLS implementation for key services such as HTTP and SMTP are tested to an "A" Grade standard.
- High security encryption is used where appropriate: disk encryption, password hashing, database encryption and backups.

We want to hear from you.

What did you think of this session?



- How do you feel about the Online WHS System coming out of this presentation?
- Are there any concerns you have which would stop you signing up?
- Are there other systems you are looking at?
- What does the process look like from here?
- How can we support you in finalising your decision to implement the Online WHS System?